

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting - 8:00 p.m. – March 27, 2013**  
**West Orange High School**  
**51 Conforti Avenue**

**Agenda**

**I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

**II. NOTICE OF MEETING:**

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on March 11, 2013.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

**III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF March 11, 2013 and December 17, 2012 (Att. #1)**

**IV. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS OTHER THAN THE BUDGET**

**V. SUPERINTENDENT’S AND/OR BOARD’S REPORTS**

- A. Carol Kulick Sports Medicine Training Room Dedication
- B. First Reading of the Following Board Policies:

|                              |         |
|------------------------------|---------|
| Local Units                  | 1410.00 |
| Child Abuse and Neglect      | 5141.40 |
| Photographs of Pupils        | 5145.50 |
| Questioning and Apprehension | 5145.11 |

**VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

**1. Resignations**

**a.) Superintendent recommends approval of the following resignation(s):**

**Joanne Fromm, Special Education Teacher, Edison School, for retirement purposes, effective 7/1/13**

**Dr. William Ehrlich, English Teacher, WOHS, for retirement purposes, effective 7/1/13**

**Nicholas Galante, Student Intervention Teacher, Pleasantdale School, for retirement purposes, effective 4/1/13**

**John Maccarino, Technology Education Teacher, WOHS, for retirement purposes, effective 7/1/13**

**2. Appointments**

**a.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:**

**Christine Specian, Administrative Assistant, Technology Department, Column 3 Step 6, \$57,361, effective 4/15/13 (or upon completion of paperwork) (replacement)**

**Rebecca Spano, Grade 1 Teacher, Redwood School, maternity leave replacement, BA-1, \$247.25 per diem, effective retroactive to 3/25/13 - 6/21/13 (replacement)**

**WOHS students, Afterschool Buildings and Grounds Workers, \$8.50/hour, 12 hours/week, funded through NCLB/Title I Neglected Funds:**

- Donovan Ensley**
- Kaiyri Wray**
- Joshua Yogo**

**Kelly Gambuti to provide support for student for NJASK Preparation Program at an hourly rate of \$23 for a total amount of \$241.50**

**Staff to provide home instruction on an “as needed” basis for the 2012-2013 school year (Att. #2)**

**Coaching appointments for the 2013-2014 school year as follows:**

- Jay Gitter, Head Girls Tennis Coach, \$6,213
- Dave Strong, 1<sup>st</sup> Assistant Football Coach, \$10,976
- Robert Lomoriello, 1<sup>st</sup> Assistant Football Coach, \$10,976
- Anthony Grego, Assistant Football Coach, \$10,277
- Rick Wroblewski, Assistant Football Coach, \$10,277
- Derek DePascale, Assistant Football Coach, \$10,277
- Lauren Salvatoriello, Assistant Cheerleading Coach, \$13,923
- Ryan Jackson, Assistant Cheerleading Coach, \$13,923
- Jesse Aporta, Assistant Boys Soccer Coach, \$8,254
- Austin Alvarado, Assistant Boys Soccer Coach, \$8,254
- Dan Siconolfi, Assistant Boys Soccer Coach, \$8,254
- Rebecca Giocopelli, Assistant Girls Soccer Coach, \$8,254
- Sebastian DePinho, Assistant Girls Soccer Coach, \$8,254
- Thomas Tutalo, Assistant Girls Soccer Coach, \$8,254
- Flecia Blake, Assistant Cross Country Coach, \$6,213
- Tyler Johnston, Volunteer Lacrosse Coach
- Jenna Sardone, Volunteer Softball Coach

**Co-Curricular Appointments, for the 2012-2013 school year:**

- Rescind Catherine Gray Carney, Costumer/Costumes
- Appoint Leslie Lesly, Costumer/Costumes, \$2,312

**3. Leave(s) of Absence**

- a.) **Superintendent recommends approval of the following leave(s) of absence:**

**Shannon Core, Special Education Teacher, extension of unpaid maternity leave of absence, effective 9/1/13-3/1/14**

**Joyce Soto, Instructional Assistant, Pleasantdale School, medical leave of absence, effective retroactive to 3/11/13-5/3/13; maternity leave of absence effective 5/6/13-6/30/13**

**John Maccarino, Technology Education Teacher, WOHS, medical leave of absence, effective 3/25/13-6/3/13 (or until released by physician)**

**Susan Rowek, Administrative Assistant, St. Cloud School, medical leave of absence, effective retroactive to 2/12/13-6/30/13**

4. Transfers

a.) Superintendent recommends approval of the following transfer(s):

Tyler Mandel, Instructional Aide, Roosevelt School, to 1:1 Instructional Aide, 504 Plan, Edison School, effective retroactive to 3/18/13

5. Superintendent recommends approval of lateral movements on salary guide for course completion, as per WOE A contract, effective retroactive to January 2, 2013 as stipulated

6. Superintendent recommends approval of disposition of status of employment for V.B., effective retroactive to 3/14/13, as stipulated in closed session.

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of the following textbook adoption request:

- Discovering Art History for the Art and the Human Experience course (Att. #3)

2. Recommend approval of the following Field Trip requests for the 2012-2013 school year:

| <u>Group</u>            | <u>Destination</u>            |
|-------------------------|-------------------------------|
| Edison (40 students)    | Crystal Lake                  |
| WOHS (30 students)      | New York City                 |
| WOHS AVID (80 students) | Turtle Back Zoo – Cancer Walk |
| WOHS (100 students)     | Morristown Green              |
| AIDS Walk               |                               |

3. Recommend approval of the Progress Targets Action Plan for the 2012-2013 school year as per New Jersey Department of Education guidelines.

C. FINANCE

1. Recommend approval of the following Proposed Budget Resolution:

**RESOLVED** that the West Orange Board of Education approve the **2013-14 proposed budget:**

|                    | <u>Budget</u> | <u>Local Tax Levy</u> |
|--------------------|---------------|-----------------------|
| Total General Fund | \$131,312,875 | \$120,538,165         |

|                            |                     |                     |
|----------------------------|---------------------|---------------------|
| Total Special Revenue Fund | \$ 3,860,374        | \$ n/a              |
| Total Debt Service Fund    | <u>\$ 6,286,807</u> | <u>\$ 5,322,238</u> |
| Totals                     | \$141,460,056       | \$125,860,403       |

2. **Recommend approval of the following State Aid Resolution:**

**RESOLVED** that the West Orange Board of Education approve the **2013/14 State Aid** in the amount of **\$6,809,707** in General Fund Aid less **\$177,309** Adjustment for Debt Service SDA for Adjusted General Fund Aid in the amount of **\$6,632,398** and **\$964,569** in Debt Service Aid for a Total Aid of **\$7,596,967**.

3. **Recommend approval of the 3/27/13 Bills List: (Att. #4)**

|                                    |                        |
|------------------------------------|------------------------|
| Payroll/Benefits                   | \$ 3,982,166.21        |
| Transportation                     | \$ 394,592.89          |
| Special Ed. Tuition                | \$ 541,391.29          |
| Instruction                        | \$ 163,601.80          |
| Facilities                         | \$ 338,529.84          |
| Capital Outlay                     | \$ 49,299.81           |
| Grants                             | \$ 115,475.94          |
| Food Service                       | \$ 9,121.88            |
| Capital Projects                   | \$ 10,000.00           |
| Textbooks/Supplies/Athletics/Misc. | <u>\$ 210,107.85</u>   |
|                                    | <u>\$ 5,814,287.51</u> |

4. **Recommend approval of Joint Transportation Agreement between Sussex County Regional Cooperative and the West Orange Board of Education for the 2013-2014 school year (Att. #5)**

5. **Recommend approval of service agreement with Delta-T Group for the 2012-2013 school year, for in-district speech services for student, effective retroactive to the week of 3/18/13, in an amount not to exceed \$31,200**

6. **Recommend acceptance of the following donations:**

- **\$2,500 from the West Orange Community House to the West Orange Board of Education for the continued funding of a safe playground initiative**
- **1982 Suzuki Motorcycle 1100 from a West Orange Resident for the benefit of Autotech classes at WOHS**

7. **Recommend approval of tuition for the 2012-2013 Out-of-District placements for 8 students in the amount of \$285,285.06 as per the attached (Att. #6)**

8. **Recommend approval of contract between A Simon Says and the West Orange Board of Education for public and**

community relations services for the period 3/12/13-6/30/13 in the amount of \$3,000 per month. (Att. #7)

9. Recommend approval for the Township of West Orange to install an electrical panel adjacent to WOHS baseball field, at no cost to the West Orange School District.

10. Recommend approval of service contract with Computers for Kids (C4K) to remove and recycle obsolete computer equipment and to compensate the West Orange Board of Education in the amount of \$2,641 (Att. #8)

**D. REPORTS**

1. The Board of Education recognizes receipt of the HIB report through 3/27/13

**VII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**

**VIII. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on April 15, 2013 at West Orange High School.**

**IX. PETITIONS AND HEARINGS OF CITIZENS**

**X. ADJOURNMENT**

**WEST ORANGE PUBLIC SCHOOLS**  
DEPARTMENT OF STUDENT SUPPORT SERVICES

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179 Eagle Rock Avenue • West Orange • New Jersey • 07052  
Telephone: 973-669-5400 Ext. 20539  
Fax: 973-669-8601

Ms. CONSTANCE SALIMBENO, DIRECTOR

Ms. KRISTIN GOGERTY, SUPERVISOR, PRE SCHOOL, K – 8

MRS. DAWN RIBEIRO, SUPERVISOR, 9-12

**MEMORANDUM**

DATE: March 12, 2013

TO: Mr. James O'Neill, Interim Superintendent

FROM: Constance Salimbeno, Director  
Student Support Services

SUBJECT: Agenda Item  
Approval of Home Instruction for Certified Teaching Staff

Recommend approval for the attached list of staff to provide home Instruction, on an "as needed" basis, for the 2012-2013 school year.

CS: idg

C: Denise Keastead, Payroll Dept.  
Jan Donato, Payroll Dept.  
Kathy Papa

**Applicants to provide Home Instruction – 2012-2013**

**Non-District Employees**

|                     |  |   |
|---------------------|--|---|
| <b>Amanda Lewin</b> | <b>22 Martha Road<br/>Roseland, NJ 07068</b> | <b>HQT: ABA Instruction;<br/>Psychology</b> |
|---------------------|--|---|


**District Employees**

| <b><u>Name</u></b>     | <b><u>Where Employed</u></b> | <b><u>Certifications</u></b>       |
|------------------------|------------------------------|------------------------------------|
| <b>Ryden, Jennifer</b> | <b>WOHS</b>                  | <b>HQT: Language Arts</b>          |
| <b>Chanda, Robert</b>  | <b>WOHS</b>                  | <b>HQT: Science</b>                |
| <b>Ford, Gerald</b>    | <b>WOHS</b>                  | <b>HQT: Math; Computer Science</b> |
| <b>Gleason, Karen</b>  | <b>RMS</b>                   | <b>HQT: Science</b>                |
| <b>Coen, Debra</b>     | <b>RMS</b>                   | <b>HQT: K-8; Social Studies</b>    |



*The Public Schools*  
*West Orange, New Jersey*

Public Agenda  
Date: 3/27/13  
Attachment # 13

**To:** Mr. James O'Neill, Superintendent  
**From:** Donna Rando, Ed.D., Assistant Superintendent   
**Date:** March 14, 2013  
**Re:** Textbook Adoption Request

Attached, for Board of Education approval, is the following textbook adoption request:

- Discovering Art History for the Art and the Human Experience course

Please advise if we can proceed.

Thank you.

*THE PUBLIC SCHOOLS  
WEST ORANGE, NEW JERSEY*

**TEXTBOOK ADOPTION REQUEST**

Requested By: Louis Quagliato

Date: March 1, 2013

1. **Course Title:** Art and the Human Experience
2. Title: Discovering Art History  
Author: Gerald F. Brommer  
Publisher: Davis Publications Inc.  
Date of Publication: 2007
3. **Describe the manner in which the new text will address:**
  - a. Core Curriculum Content Standards and State Assessments: Each chapter is aligned with Core Curriculum Content Standard by the publisher. Written curriculum will correlate national standards used in the teacher edition of the text with New Jersey Core Curriculum Content Standards.
  - b. Career Education: Career Education is addressed through examining both the lives of artists and also through content and social commentary of the images.
  - c. Cultural Diversity: Outline those ways in which the selected textbook addresses the area of Cultural Diversity.

The text is organized chronologically, and by culture. It features a unit on Non-Western Cultures including Japan, China, India, Southeast Asia, Oceania, Islam, Africa, Pre-Columbian and Native North American. In addition, female artists are featured. An early chapter explores the common denominators in art in both form and content. This publication has the most images of multicultural art, women artists, and student artwork of any other art history program available.

4. **Selection Process: Outline the process which was conducted in the selection of the new textbook.**

An extensive search was conducted through publishers, the internet and contact with other art history teachers. Ultimately, **Discovering Art History** was the most appropriate text available considering content, level and cost.

5. **Rationale for Purchase:**

Students will read chapters at home in addition to using the book in class for activities and writing exercises. The subject content will be reinforced and facilitated by showing students how the visual arts serve to shape and reflect ideas, issues, and themes from the time of the first cave paintings to the twenty-first century.

6. **Criteria Used for Selection:**

Criteria for selection included content level, organization of subject matter, multicultural approach, interactive lessons, and quality of reproductions. This edition contains thirty laminated 18" x 24" fine art prints which showcase major art forms, historical periods, and cultural events. The Teacher's Guide includes design analysis, background information, and a lesson plan for each image. Affordability and compatibility of the slide library were also considered.

7. **Ancillary Materials and Technical Resources:**

Purchase of Discovering Art History allows access to a digital library of accompanying slides (for an additional fee) and a CD ROM. As part of the Teacher Resource Package, they have included maps, professional articles, and assessment tools to measure students' progress.

8. **Budget:**

| Price per Textbook                               | Number of Copies | Total Anticipated Cost       |
|--|------------------|------------------------------|
| \$67.95  | X 50             | = \$3395.50                  |
| This will support two scheduled sections.        |                  |                              |
| Ancillary Materials and Technical Resources Cost |                  | \$1250.00 for digital images |
|  | <b>Total</b>     | <b>\$4645.50</b>             |

9. **Readability Level Studies Conducted with Reading Levels:**

This textbook is used as a supplemental book in some of the other history courses offered at the high school. Specifically, the text has been used in some 9th grade social studies classes to display art examples, and the reading level was appropriate, and would be applicable for grade 10 students as well. Davis Publishing provide the lexile scores for the text; Discovering Art History. 905- 195 is a tenth grade textbook. The book is written for the middle with a score of 1070 which is appropriate for 7th through 12th grades.

10. Attach the Completed Form, "Evaluation of Textbooks/Instructional Materials For Equity."

11. Please return forms to Dr. Donna Rando, Assistant Superintendent for Curriculum and Instruction.

*THE PUBLIC SCHOOLS  
WEST ORANGE, NEW JERSEY*

**EVALUATION OF TEXTBOOKS / INSTRUCTIONAL MATERIALS FOR EQUITY**

Title of Text/Material Discovering Art History  
Author/Publisher Gerald Brommer, Davis Publications Inc.  
Department Fine Arts Supervisor Lou Quagliato  
Course/Grade Level Honors Grade 10 Date March 1, 2013

1. Does your material promote attainable role models?  
\_\_\_\_\_ **A great deal** \_\_\_\_\_

Cite examples: The textbook features student profiles and artwork in addition to professional artists. The text will also teach students to analyze an artwork which they will do for the class thereby Providing them with a tangible teaching experience.

2. Does the material provide for diversity in career models that appeals to all students regardless of gender, race or ethnicity?  
\_\_\_\_\_ **Some** \_\_\_\_\_

Cite examples: Career modeling will mainly be in the art field and is presented with equal access to all.

3. Do the illustrations promote positive images that students can identify with regardless of gender, race or ethnicity?  
\_\_\_\_\_ **A great deal** \_\_\_\_\_

Cite examples: The focus of this text is the illustrations along with the analysis. There are a great diversity of cultures presented in the art, artists and featured students.

4. Does the material portray women and minorities as active contributing members of society?  
\_\_\_\_\_ **A great deal** \_\_\_\_\_

Cite examples: The Davis text, **Discovering Art History** is known to have the most images of multicultural art, women artists and student artwork of any other art history program available

5. Does the material show varied life styles and the sharing of responsibilities by family members?

\_\_\_\_\_ **Some** \_\_\_\_\_

Cite examples: As individual images portray the theme of family, the illustrations show a variety of life styles and shared responsibility.

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6. Does the material show a variety of families (traditional, one parent, working parents)?

\_\_\_\_\_ **Some** \_\_\_\_\_

Cite examples: Although this is not a main subject area related to this course and text, diversity of lifestyle, roles and family structure are all subjects addressed in political art and art with social messages. They will be discussed and presented in the contemporary portion of the curriculum.

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7. Do the materials utilize women and minorities to promote the teaching of important concepts and skills?

\_\_\_\_\_ **A great deal** \_\_\_\_\_

Cite examples: The featured artists include icons of social thought and justice such as Judy Chicago, Barbara Kruger, Pepon Osorio, Jaune Quick-To-See Smith and Shahzia Sikander.

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8. Is there equitable use of language to promote positive role images of women and minorities?

\_\_\_\_\_ **A great deal** \_\_\_\_\_

Cite examples: Language usage is bias free. The images selected feature many women and minorities as they relate to the demographics of artists.

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9. Are disabled children and adults of varied races or ethnicities presented in a variety of roles?

\_\_\_\_\_ **A great deal** \_\_\_\_\_

Cite examples: This is not particularly applicable to the subject matter except in a few individual examples. The focus is on ability rather than disability.

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10. Is language:

a. Free of sex bias?

Yes \_\_\_\_\_

Explain: The pronouns "one" and "you" are used to keep the text bias free.

b. Free of cultural bias?

Yes \_\_\_\_\_

Explain: There is no evidence of cultural bias in the language of the text. The text does not judge cultural influence. It describes it in an academic approach.

c. Free of racial bias?

Yes \_\_\_\_\_

Explain: The text addresses social issues such as racial bias in the themes of some of its contemporary art. selections. It uses no racial bias itself.

11. Are non-human objects always referred to in a non-bias (gender) manner?

Yes \_\_\_\_\_

Explain: Non-human objects are always referred to using gender neutral language.

COMPLETED BY: Louis Quagliato

DATE: March 1, 2013

Sussex County Regional Cooperative  
P. O. Box 1029  
Hopatcong, NJ 07843  
973-398-3583

**MEMO**

**TO: School Official**

**DATE: March 4, 2013**

**RE: JOINT RESOLUTION FOR PARTICIPATION OF  
TRANSPORTATION SERVICES**

Enclosed is the joint resolution for participation of transportation services for the **2013-2014** school year. PLEASE READ AND COMPLETE ALL BLANK SPACES ACCORDINGLY. If your school district is located in Sussex County, please make TWO copies of the joint resolution, **sign all 3 copies by hand** (do not photocopy or stamp) and return with **3 copies** of certified sealed extracts of your board minutes that approve participation. If your school district is located in a county outside of Sussex County, please make THREE copies of the joint resolution, **sign all 4 copies by hand** (do not photocopy or stamp) and return with **4 copies** of certified sealed extracts of your board minutes that approve participation.

A student transportation form and deletion form have been included for your district's utilization. Please make copies of these forms for your use. If additional forms are required, please call. To ensure the most cost efficient route, please submit summer student transportation forms by: **April 30, 2013**. The 2013-2014 school year transportation student list will be required by **June 3, 2013** and student transportation forms will be required by **June 14, 2013**.

Each year a sincere effort to bus all non-public students is processed. It is imperative that the non-public information, B6T forms, is submitted by: **APRIL 30, 2013**.

I would appreciate any comments or questions concerning your participation in the Cooperative. The Cooperative is an extension of your school district and was formed to service your school district with safe and cost efficient pupil transportation.

SUSSEX COUNTY REGIONAL COOPERATIVE  
PO BOX 1029  
HOPATCONG, NJ 07843

RESOLUTION FOR PARTICIPATION IN JOINT TRANSPORTATION AGREEMENT

WHEREAS, the following Boards of Education: Hopatcong Borough, Allamuchy, Andover Regional, Bayonne, Bedminster, Bergenfield, Blairstown, Bloomsbury, Byram Township, Caldwell/West Caldwell, Cedar Grove, Chester Twp., Clifton, Essex Fells, Essex Regional Educational Services, Fairfield, Franklin Borough, Franklin Twp./Somerset, Fredon Twp., Great Meadows, Green Twp., Greenwich, Hackensack, Hackettstown, Hamburg Borough, Hampton Twp., Hardyston Twp., Hazlet Twp., High Point Reg. H.S., Hoboken, Hope, Hunterdon Central, Jefferson Twp., Jersey City, Kinnelon, Kittatinny Reg., Lafayette Twp., Lenape Valley Regional, Linden, Livingston, Mansfield, Mendham Borough, Mendham Twp., Millburn, Montague, Morris County Education Services Commission, Mount Arlington, Mount Olive, Mt. Lakes, Netcong, Newton, North Caldwell, North Hunterdon, North Warren, Nutley, Ogdensburg, Orange, Oxford, Park Ridge, Paterson, Pennsville, Perth Amboy, Pohatcong, Quinton Twp., Ramapo Indian Hills, Randolph, Rockaway Twp., Roseland, Roxbury, Secaucus, Somerset Hills, Somerville Borough, South Orange/Maplewood, Sparta Twp., Stanhope, Sussex Wantage, Teaneck, Tewksbury, Toms River, Trenton, Union Twp., Vernon Twp., Verona, Warren County Special Services School District, Warren Hills, Warren Twp., Washington Borough, Washington Twp./Morris, Washington Twp./Warren, Watchung, Wayne, West Essex, West Milford, West Morris Reg., West Orange, Wharton, White Twp., Woodbridge, Wood-Ridge and \_\_\_\_\_ desire to transport students to specific destinations

WHEREAS, the Hopatcong Borough Board of Education is willing to provide the services to coordinate transportation for the above-referred-to Boards of Education for transportation to a public school in order to attempt to achieve the maximum cost effectiveness;

WHEREAS, the Hopatcong Board of Education shall provide such services under the name of Sussex County Regional Cooperative.

NOW THEREFORE, BE IT RESOLVED by the West Orange Board of Education that pursuant hereto, the President and Secretary of the West Orange Board of Education are hereby authorized and directed to execute a duplicate of the Resolution which shall act as an agreement between the West Orange Board of Education and the Sussex County Regional Cooperative for the coordination of transportation of public school students to their specific destinations upon the following terms and conditions:

1. The West Orange Board of Education shall pay to the Sussex County Regional Cooperative in consideration of the services it shall render pursuant to this agreement an amount to equal two percent (2.0%) of the West Orange Board of Education's actual cost paid for transportation of public school students to specific destination during the 2013-2014 school year, said sum to be paid as follows in each year during the term of this agreement or any extension hereof.

|  | <u>Payment Due</u> |
|--|--------------------|
| 2.0% Administrative Fees . . . . .     | 07\31\13           |
| (100% of estimated fees)               |                    |
| Initial Deposit . . . . .              | 07\31\13           |
| (20% of estimated charges)             |                    |
| 20% of current annual charges. . . . . | 10\31\13           |



20% of current annual charges. . . . . 12\31\13  
20% of current annual charges. . . . . 02\28\14  
20% of current annual charges. . . . . 04\30\14  
June - plus or minus final adjustments

\*All 2013 summer routes shall be billed upon completion of transportation.

2. The Sussex County Regional Cooperative will provide the following services:

- a. routes coordinated with other districts to attempt to achieve a maximum cost reduction while maintaining a realistic capacity and travel time (see "Attachment A" for cost calculations);
- b. statements prepared on appropriate vouchers according to the above schedule delineating costs per route;
- c. computer print-outs of student lists for all routes coordinated by the Sussex County Regional Cooperative for the ASSA reporting deadlines;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. timely review and revision of routes;
- f. provide transportation within three days or sooner after receipt of the formal written request;
- g. timely submission of contracts, renewals or addenda to the county office for approval.

3. The West Orange Board of Education will provide the Sussex County Regional Cooperative with the following:

- a. requests for public school student information for routing and assigning to approved bus stop locations on an approved format, completed in full and signed by West Orange Board of Education Secretary or other designated district personnel;
- b. withdrawal for public school students that may decrease route mileage are to be completed in full and signed by the West Orange Board of Education Secretary or other designated district personnel; no billing adjustment will be made without this completed form; and
- c. strict adherence to the above payment schedule.

4. Additional Cost - all additional costs generated by unique requests, including but not limited to mid-day runs, early dismissals, change in number of children being transported on each route, or change in mileage during the year, will be borne by the West Orange Board of Education.

5. Length of Agreement - This agreement and obligations and requirements therein shall be in effect between July 1, 2013 and June 30, 2014.

6. It is a condition of this agreement that it shall automatically be renewed annually without amendment and may not be terminated without a notice by certified mail, return receipt requested having been delivered to the Secretary of either party hereto at least 180 days before June 30 of any year. In the event this agreement is renewed, the consideration to be paid to the Sussex County Regional Cooperative set forth in Paragraph 1 hereof, shall be revised to equal two percent (2.0%) of the \_\_\_\_\_ Board of Education's actual cost paid for transportation of public school students to a specific destination during the prior year.

7. The Hopatcong Borough Board of Education under the name of Sussex County Regional Cooperative accepts no responsibility for a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the billing for the pupil's reserved seat will continue until the Sussex County Regional Cooperative is otherwise notified in writing to delete the pupil for the assigned route.

8. Entire Agreement - This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

9. It is a condition of this agreement that a representative from each applicable position: School Business Administrator/School Board Secretary, Special Services Director, and Transportation Supervisor attend at least one (1) Sussex County Cooperative meeting on an annual basis to promote and provide effective and efficient transportation services.

AUTHORIZED SIGNATURES

HOPATCONG BOARD OF EDUCATION  
(SUSSEX COUNTY REGIONAL COOPERATIVE)  
ATTEST:

West Orange BOARD OF  
EDUCATION  
ATTEST:

\_\_\_\_\_  
Board President Date

\_\_\_\_\_  
Board President Date

\_\_\_\_\_  
Board Secretary Date

\_\_\_\_\_  
Board Secretary Date

\_\_\_\_\_  
County Superintendent Date

\_\_\_\_\_  
County Superintendent Date

ADDENDUM A

ROUTE COSTS

In addition to each district's proportionate share of the cost of such joint transportation for special education, each district's cost for individual routes will be determined by prorating that cost on a per pupil mileage basis in accordance with the following:

Pupil Miles (Home to School)

District A - 28.5

District B - 7.8

District C - 5.4

41.7 - Total Pupil Miles Home to School

District A - 28.5 / 41.7 = 68%

District B - 7.8 / 41.7 = 19%

District C - 5.4 / 41.7 = 13%

You would then calculate each district's cost by multiplying the percentage by the total contract cost.

EXAMPLE OF HOW A DISTRICT SHARES ROUTE COST

ORIGINAL ROUTE COSTS \$100.00 PD OR \$18,000 ANNUAL

In addition to each district's proportionate share of the cost of such joint transportation for special education, each district's cost for individual routes will be determined by prorating that cost on a per pupil mileage basis in accordance with the following:

| Pupil Miles (Home to School)<br>Shared Cost | District % of Share  | District                  |
|---|----------------------|---------------------------|
| District A - 28.5                           | $28.5 / 41.7 = 68\%$ | 68% of \$100 = \$68.00 PD |
| District B - 7.8                            | $7.8 / 41.7 = 19\%$  | 19% of \$100 = \$19.00 PD |
| District C - 5.4                            | $5.4 / 41.7 = 13\%$  | 13% of \$100 = \$13.00 PD |
| Total Route Miles 41.7                      |                      |                           |

ADDENDUM TO ROUTE: ADD 1 STUDENT FROM DISTRICT B (SAME RESIDENCE), INCREASES ROUTE MILES FOR BILLING. **BUT DOES NOT** INCREASE THE ROUTE MILES FOR THE BUS COMPANY

| Pupil Miles (Home to School)<br>Shared Cost | District % of Share  | District                  |
|---|----------------------|---------------------------|
| District A - 28.5                           | $28.5 / 49.5 = 58\%$ | 58% of \$100 = \$58.00 PD |
| District B - 7.8                            | $15.6 / 49.5 = 32\%$ | 32% of \$100 = \$32.00 PD |
| District B - 7.8                            |                      |                           |
| District C - 5.4                            | $5.4 / 49.5 = 10\%$  | 10% of \$100 = \$10.00 PD |
| Total Route Miles 49.5                      |                      |                           |

ADDENDUM TO ROUTE: ADD 1 STUDENT FROM DISTRICT B THAT ADDS ROUTE MILES FOR THE BUS COMPANY. ADDENDUM TO ROUTE COST =  $10.8 - 7.8 = 3$  MILES A.M + 3 MILES P.M. = 6 MILES X \$2.00 PER INCREASE/DECREASE (As reported by Bus Company) = \$12.00 + \$100.00 = \$112.00 PD.

| Pupil Miles (Home to School)<br>Shared Cost | District % of Share  | District                  |
|---|----------------------|---------------------------|
| District A - 28.5                           | $28.5 / 52.5 = 51\%$ | 51% of \$112 = \$57.18 PD |
| District B - 7.8                            | $18.6 / 52.5 = 35\%$ | 35% of \$112 = \$39.20 PD |
| District B - 10.8                           |                      |                           |
| District C - 5.4                            | $5.4 / 52.5 = 14\%$  | 14% of \$112 = \$15.62 PD |
| Total Route Miles 52.5                      |                      |                           |

Public Agenda  
 Date: 3/27/13  
 Attachment # 6

WEST ORANGE PUBLIC SCHOOLS  
 DEPARTMENT OF SPECIAL SERVICES

179 Eagle Rock Avenue • West Orange • New Jersey • 07052  
 Telephone: 973-669-5400 Ext. 20538  
 Fax: 973-669-8601

Ms. CONSTANCE SALIMBENO, DIRECTOR  
 Ms. KRISTIN GOGERTY, SUPERVISOR, PRESCHOOL, K-8  
 Mrs. DAWN RIBEIRO, SUPERVISOR, 9-12

**DATE:** March 18, 2013  
**TO:** James O'Neill  
**FROM:** Constance Salimbeno *CS*  
**RE:** Agenda Item

Request approval of tuition for the 2012-2013 School Year Out-Of-District placements for the following:

| STUDENT #<br>2012-2013 | CLASSIFICATION        | PLACEMENT   | TUITION  |
|------------------------|-----------------------|---|--|
| #17                    | Autistic              | Allegro School<br>Cedar Knolls, NJ                          | \$29,749*<br>\$419 per diem  |
| #92                    | Other Health Impaired | Westbridge Academy<br>Bloomfield, NJ                        | \$26,881.50*<br>\$358.42 per diem                                  |
| (Revised)<br>#110      | Autistic              | Horizon School<br>Livingston, NJ                            | \$37,174.50**<br>\$337.95 per diem plus<br>1:1 aide at \$17,875    |
| (Revised)<br>#111      | Autistic              | Horizon School<br>Livingston, NJ                            | \$37,174.50**<br>\$337.95 per diem plus<br>1:1 aide at \$15,491.30 |
| (Revised)<br>#112      | Autistic              | Horizon School<br>Livingston, NJ                            | \$37,174.50**<br>\$337.95 per diem plus<br>1:1 aide at \$15,491.30 |
| #113                   | Other Health Impaired | ERESC Essex Campus<br>Fairfield, NJ                         | \$15,367.60***<br>\$3,841.90 per month                             |
| #114                   | Autistic              | MUJC Developmental Learning<br>Center<br>New Providence, NJ | \$32,788.40*<br>\$8197.10 per month                                |
| #115                   | Emotionally Disturbed | Essex Valley School<br>West Caldwell, NJ                    | \$20,117.46<br>\$304.81 per diem                                   |

\*Retroactive to March 4, 2013  
 \*\*Retroactive to January 7, 2013, Revised aide prices  
 \*\*\* Retroactive to March 15, 2013

Tuition Amounts prorated to start date

c: Mark Kenney



A Simon Says, LLC  
Amy B. Simon  
64 Wellington Ave  
West Orange, NJ 07052  
973-669-0600  
Amy@asimonsays.com

***A Simon Says, LLC SERVICES CONTRACT***

***Date: 3/13/2013***

***Re: Public & Community Relations Services West Orange Board of Education***

This document is a contract to retain the services of A Simon Says, LLC for the public relations consulting and strategic planning services. For the purposes of this contract the term "client" refers to West Orange Board of Education.

For the contract period of beginning on the date of 3/12/2013 and commencing the date of 6/30/2013, the contract is for consulting services at \$3,000 per calendar month, for accomplishing the deliverables as indicated in the proposal attached.

Payment of the contracted monthly retainer will be invoiced to the West Orange Board of Education Superintendent by the 15<sup>th</sup> of each month and due no later than 30 days. A record of work product generated for this contract will be kept in writing. These records may be requested at any time.

This agreement is subject to cancellation on thirty (30) days written notice by either the client or A Simon Says, LLC with all outstanding fees to A Simon Says, LLC, paid by the client within 30 days of said notice.

If required, and at the written request of the "client" additional hours required by A Simon Says, LLC to facilitate actions within or without the scope of work reflected in the Proposal For Services, will be billed in 15 minute increments at a rate of \$187 per hour.

All services required to facilitate the plan outlined in the attached proposal including but not limited to Graphic Artists, Designers, Printing, Production, Advertisements, Social Marketing programs and any other expenses not considered general in nature are the sole responsibility of the client.

All collection of tapes of radio and broadcast appearances and/or copies of newspapers and periodicals in an effort to facilitate the goals of this contract are the responsibility of the client.

All work product created by A Simon Says, LLC on behalf of the "client" becomes the property of the "client". The work product may be used by A Simon Says, LLC for any and all promotional materials related to A Simon Says, LLC and at the discretion of A Simon Says, LLC in perpetuity.

### **Indemnification/Confidentiality**

Any information conveyed to A Simon Says, LLC/ Amy Simon or any agent contracted by A Simon Says, LLC by the "client" or his/ her agent whether written, recorded or verbal is not considered privileged with the exception of any such information covered by HIPAA regulations. A Simon Says will engage in a confidentiality agreement between the 'client' and A Simon Says and his/her agents provided by the "client" that does not and will not supersede the prior statement.

Anything A Simon Says, LLC/ Amy Simon or any agent contracted by A Simon Says, LLC distributes or publishes on the client's behalf will be considered true as provided by the "client". A Simon Says, LLC/ Amy Simon or any agent contracted by A Simon Says LLC will not participate in any legal matter or claims against the 'client' by a third party.

This contract is agreed to this day 3/12/2013

A handwritten signature in cursive script that reads "Amy B. Simon".

A Simon Says, LLC  
Principal, Amy B Simon

**WEST ORANGE PUBLIC SCHOOLS**  
DEPARTMENT OF TECHNOLOGY


Public Agenda  
Date: 3/27/13  
Attachment # 8

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179 Eagle Rock Avenue • West Orange • New Jersey • 07052  
Telephone: 973-669-5400 Ext. 254  
Fax: 973-669-5499

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**MEMORANDUM**

DATE: March 25, 2013  
TO: Mr. James F. O'Neill, Interim Superintendent  
FROM: Fil Santiago, Director of Staff Development and Technology   
SUBJECT: Computer Removal and Recycling

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I am requesting Board approval for Computers for Kids (C4K) to pick up obsolete computer equipment and, if necessary, dispose of the hardware in a compliant recycling facility.

C4k will pay the West Orange Public Schools \$2,641 for the equipment listed below.

C4K will provide all documentation for transfer of ownership, serialization of all hardware, and a certificate of data destruction.

| EQUIPMENT                     | QUANTITY | UNIT PRICE   | Total          |
|-------------------------------|----------|--------------|----------------|
| GX620                         | 134      | \$14         | \$1,876        |
| iMac all in one               | 9        | \$25         | \$225          |
| CRT                           | 46       | \$0          | \$0            |
| LAPTOPS                       | 18       | \$15         | \$270          |
| Printers, scanners, and misc. | 22       | \$1          | \$22           |
| LCDs                          | 2        | \$5          | \$10           |
| Dell Gx270                    | 3        | \$6          | \$18           |
| Dell Servers (2800,2850)      | 11       | \$10         | \$110          |
| Carts                         | 2        | \$5          | \$10           |
| Misc.                         |          | \$100        | \$100          |
|                               |          | <b>Total</b> | <b>\$2,641</b> |

**Attachments:** C4K Proposal

**C:** Mark Kenney





## West Orange BOE IT Asset Removal

**Client: West Orange BOE**

**Date: March 21, 2013**

**Presented By: Mark DeTroia**

| Computers for Kids Contacts/Title | Project Role  | Contact Info                       |
|-----------------------------------|---|------------------------------------|
| Mark DeTroia – Account Manager    | Key contact for all inquiries regarding project management. | 973-567-8341<br>Mark.c4k@gmail.com |
|                                   |   |                                    |

Thank you for the opportunity to handle your surplus or retired IT assets. Our Program is unique in that we offer a risk free, cost effective, environmentally conscious, and socially responsible outlet for your retired IT assets that includes many free services that other service providers often charge additional fees. As a non-profit organization, one of the keys to our success is our donation and purchase program. We look to make it easy, cost effective, and fulfilling for our donors and partners. Our goal is to develop long term and mutually beneficial relationships.

Attached is service contract agreement we at Computers for Kids of America have put together to handle your retired IT equipment. We ask that you consider the fact that the equipment we purchase will go towards our social programs and we will look to re distribute the equipment to those in need, when reviewing and considering the agreement. Thank you for the opportunity and the support.

Please feel free to contact me directly with any questions.

Mark DeTroia

[www.c4kamerica.com](http://www.c4kamerica.com)

[mark.c4k@gmail.com](mailto:mark.c4k@gmail.com)

973-567-8341

## West Orange Schools IT Asset Purchase

**Client: West Orange Schools**

**Client Contact: Fil Santiago/Carmine Iacullo**

**Date: March 21, 2013**

**Presented By: Mark DeTroia**

| Computers for Kids Contacts/Title | Project Role  | Contact Info                       |
|-----------------------------------|---|------------------------------------|
| Mark DeTroia – Account Manager    | Key contact for all inquiries regarding project management. | 973-567-8341<br>Mark.c4k@gmail.com |
|                                   |   |                                    |

Thank you for the opportunity to purchase your surplus or retired IT assets. Our Purchase Program is unique in that we offer a risk free guaranteed buyout price that includes many free services that other service providers often charge additional fees.

Services included with Purchase Price:

1. Computers for Kids will package and remove equipment from the West Orange Schools campus/facility or wherever the equipment is being held.
2. The shipment will be assigned a unique job number and all assets associated with the job will be catalogued.
3. All data on hard drives and other electronic storage devices will be destroyed pursuant to the DoD 5220.22M standard procedure
4. Computers for Kids will perform discovery services per unit to assure all hard drives are purged of confidential client information and unit specifications are consistent with the systems listed below.
5. Equipment will be donated to our training and development program for underprivileged children in our outreach programs or it will be donated to members of our programs in need of new technology.
6. If units cannot be refurbished and restored to good working condition, will be recycled according to the responsible recycling practices set forth by the industry by our R2 certified Recycling Partner.
7. The following reports will be provided to the Client.
  - ✓ **An Inventory Report** detailing a list of all equipment received.
  - ✓ **A Letter of Responsibility** ensuring proper handling of all donated equipment (downstream certification)
  - ✓ **A Peace of Mind document** certifying that all hard drives have been wiped clean

Payment for Equipment

Computers for Kids of America will pay West Orange Schools **\$2641** in company check for the attached list of assets, provided that the assets are in the same condition that has been discussed (complete and working condition). All units will be assessed and processed at the Computers for Kids facility and a Discovery Report will be provided should any problems be found with the purchased material. Payment of the proposed price will be made on the day the equipment is picked up.

List of assets

| EQUIPMENT                     | QUANTITY | PRICE PER UNIT |
|-------------------------------|----------|----------------|
| GX620                         | 134      | \$14           |
| Imac all in one               | 9        | \$25           |
| CRT                           | 46       | \$0            |
| LAPTOPS                       | 18       | \$15           |
| Printers, scanners, and misc. | 22       | \$1            |
| LCDS                          | 2        | \$5            |
| Gx270                         | 3        | \$6            |
| Dell Servers (2800,2850)      | 11       | \$10           |
| CARTS                         | 2        | \$5            |
| Misc.                         |          | \$100          |

As a non-profit organization, the key to our success, is our donation and purchase program. We look to make it easy, cost effective, and fulfilling for our donors and partners and our goal is to develop long term and mutually beneficial relationships. We hope to develop an effective partnership in handling your old IT equipment in a cost effective, environmentally conscious, and socially beneficial and responsible fashion. Please feel free to contact me directly with any questions.

Mark DeTroia  
[www.c4kamerica.com](http://www.c4kamerica.com)  
[mark.c4k@gmail.com](mailto:mark.c4k@gmail.com)  
973-567-8341